

Decision making

Step 1	Read the scenario
	You're working on a school project with a tight deadline but you find that you're unable to complete your section because your classmates and your tutor are unavailable to answer a few key questions. How do you deal with the situation?
Step 2	Write down the problem
Step 3	Write down the possible solutions you have
Step 4	Write down the good and bad aspects of each possible solution
Step 5	Compare the good and bad aspects of each possible solution
Step 6	Write down the solution you will take

Decision making

Step 1	Read the scenario
	You've been assigned a major school project and are halfway through when you realize that you've made a mistake that requires you to go back to the beginning to fix it. How do you handle that while still trying to make your deadline?
Step 2	Write down the problem
Step 3	Write down the possible solutions you have
Step 4	Write down the good and bad aspects of each possible solution
Step 5	Compare the good and bad aspects of each possible solution
Step 6	Write down the solution you will take