

SELF-ASSESSMENT: COLLABORATION – WORKING TOWARDS A RESOLUTION RELATED TO A TASK

Rate yourself on each statement:

- In need of improvement
- My skills are emerging
- I'm meeting the standards
- I'm exceeding the expectations

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Category	In need of improvement	My skills are emerging	I'm meeting the standards	I'm exceeding the expectations
Understanding the Task	I often fail to understand the group's shared goals or tasks	I sometimes understand the goals but need clarification	I usually understand the shared goals and tasks	I consistently understand and help clarify tasks and goals for the group
Contributing Ideas	I rarely contribute ideas towards resolving the task	I sometimes contribute ideas but they may not be fully developed	I usually contribute relevant and helpful ideas	I consistently contribute creative, constructive ideas that move the group forward
Negotiating and Compromising	I struggle to listen to others' views or make compromises	I sometimes listen and compromise but may push for my own ideas	I usually listen respectfully and make fair compromises	I consistently negotiate effectively and encourage fair compromises for the group
Reaching Agreement	I often have difficulty helping the group reach agreement	I sometimes help the group agree but may not always resolve conflicts	I usually help the group reach agreement and move forward	I consistently help the group reach agreement smoothly and strengthen collaboration



Reflective questions

1. How do I usually contribute to helping my group reach a resolution?
2. When have I been most successful in supporting group agreement on a task?
3. What strategies can I use to improve how I negotiate, compromise, or resolve disagreements?

Guidelines for action

1. Identify Strengths and Growth Areas
 - Highlight one area where you already support group resolution effectively.
 - Highlight one area where you can improve.
2. Set a SMART Goal
 - Example: "I will practise making at least one constructive compromise in each group project this term."
3. Choose an Action Step
 - Pick one practice to strengthen immediately (e.g., clarifying goals, proposing solutions, encouraging compromises).
4. Monitor Your Progress
 - Keep a weekly reflection: How did I help the group reach resolution this week?
5. Seek Feedback
 - Ask a teacher, mentor, or peer how effectively you contribute to reaching group agreements.
6. Review and Reassess
 - After 6–8 weeks, retake the self-assessment.
 - Reflect on your progress and set a new collaboration goal.

