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Team Assessment Questionnaire: Evaluating Team Member Contributions (Complete as a Team)

Important Instructions:

This questionnaire must be completed **together as a team**. Discuss each question openly and agree on answers as a group. The goal is to reflect honestly, support each other, and improve how you work as a team—not to blame or criticize.

Section 1: Team Agreement

1. Did all team members participate in this discussion?
 Yes No
2. Did your team aim to be honest and respectful while answering?
 Yes No

Section 2: Team Reflection

3. Did work feel evenly shared across the team?
 Yes Somewhat No
4. If not, what caused the imbalance?
5. What behaviors helped your team succeed?
6. What behaviors made teamwork more difficult?

Section 3: Team Agreement & Sign-Off

By completing this questionnaire together, we agree that:

- We listened to each other's opinions
- We were respectful and honest
- We want to improve as a team

Team Signatures (or names):

- _____
- _____
- _____
- _____
- _____

Final Thought:

One thing we are proud of as a team: _____